



BYLAWS

Nebraska HOSA

Health Science Education

(HSE)

BYLAWS

Nebraska ASSOCIATION OF HOSA

HEALTH SCIENCE EDUCATION (HSE)

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BYLAWS

Nebraska Association of HOSA Health Science Education (HSE)

ARTICLE I

NAME

The name of this organization shall be HOSA, "Nebraska Association," hereafter referred to as Nebraska HOSA.

ARTICLE II

PURPOSE

The primary purpose of HOSA-Future Health Professionals is to serve the needs of its members and promote and strengthen the HCE-HOSA partnership in the following ways:

1. Provide programs and activities that will develop:
 - a. Physical, mental and social well-being of the individual;
 - b. Leadership, character and citizenship;
 - c. Ethical practices and respect for the dignity of work.
2. Foster self-actualization of each member that will contribute to meeting the individual's psychological, social and economic needs.
3. Build the confidence of students in themselves and their work by providing opportunities for students to assume responsibilities and by developing personal and occupational competencies and social skills that lead to realistic choices of careers and successful employment in the healthcare field.
4. Promote inter-organizational relationships with professional groups, businesses, industries and other student organizations.
5. Recognize individual achievements in scholarship, occupational skills or services rendered by providing recognition and awards.
6. Promote involvement in current healthcare issues, environmental concerns and survival needs of the community, the state, the nation and the world.

7. Establish and maintain state associations in good standing with HOSA.

ARTICLE III

MEMBERSHIP

Section 1. Membership composition

- A. Nebraska HOSA is a state organization of, by and for students who (1) are or were enrolled in middle school, secondary, and postsecondary/collegiate health science classes and/or (2) are interested, planning to pursue or pursuing a career in the health professions. Nebraska HOSA is a state association chartered by HOSA, Inc., and in turn composed of local chapters.
- B. Members shall be students who are or have been enrolled in a Health Science Education (HSE) program and persons associated with, participating in or supporting allied health science career occupations in a professional capacity.

Section 2. Accessibility

Membership shall be open to persons regardless of race, sex, color, national origin, religious beliefs or disability.

Section 3. Constituent association

- A. Nebraska HOSA is a state organization chartered in 1987 by HOSA, Inc.
- B. Nebraska HOSA is a chartered association located within the State of Nebraska and has many local chapters with individual members as described in the Nebraska HOSA Bylaws.
- C. The administration of Nebraska HOSA interests will be vested in the Nebraska HOSA Board of Directors in cooperation with the HOSA state advisor(s).
- D. Local chapters may be chartered by Nebraska HOSA upon approval of the state advisor and the Nebraska HOSA Board of Directors after fulfilling the following requirements:
 - a. There is a minimum of five (5) active members and an advisor.
 - b. The members of the local chapter must be in good standing with the state and national organizations.
 - c. Planned activities are in harmony with the ideals and purposes of both the state and national organization.
- E. Nebraska HOSA's general responsibility:
 - a. Nebraska HOSA is responsible for all operational activities within the state.

- b. Nebraska HOSA will select voting delegates to represent the state at the international conference.
- c. Nebraska HOSA will consider all chapters in good standing if the following conditions are met:
 - i. All current annual affiliation fees have been paid to the state and national associations required
 - ii. No local Bylaws, Policies, or Procedures contradict those of State or National HOSA
 - iii. All current activities are in harmony with the ideals and purposes of HOSA

Section 4. Membership divisions

Nebraska HOSA will be composed of divisions as established according to the following criteria:

- A. A division may be organized at such time as it is deemed appropriate by Nebraska HOSA Board of Directors.
- B. Each organized division shall be responsible for all operational activities within the division providing these are in compliance with Nebraska HOSA Bylaws and approved by Nebraska HOSA Board of Directors.
- C. Each organized division shall select voting delegates as provided in the Bylaws.
- D. Action taken by a division shall in no way conflicts with:
 - a. Nebraska HOSA Bylaws
 - b. HOSA, Inc. Bylaws

Section 5. Classes of membership

- A. Nebraska HOSA will recognize individual membership in the secondary division or postsecondary/collegiate division (adult students) through its local chartered association. Each secondary, postsecondary or collegiate HOSA chapter shall consist of individual members and an advisor.
- B. Membership eligibility will be governed by Nebraska HOSA. Individual members shall be recognized as active members or associate members.

C. Active membership

a. Middle School

- i. These shall be composed of middle school students who are in grades 6-8 and are interested in or planning to pursue a career in the health professions. The official definition for middle school members of HOSA for the purposes of Competitive Events is: A middle school student is one who: a) is enrolled in a state-approved health science program or is planning to pursue a career in the health professions; and b) has not been promoted to a secondary institution (grades 9-12) prior to the State Leadership Conference.

b. Secondary

- i. These shall be secondary students who are or have been enrolled in a Health Science Education program or an organized career awareness program or are interested, planning to pursue, or pursuing a career in the health professions.
- ii. Active secondary members shall be members of chapters in good standing.
- iii. Secondary members who are or have been enrolled in Health Science Education programs during the current school year shall be eligible to hold state or national office, participate in state and/or national activities and, if chosen, serve as a voting delegate and represent their chapter at the Nebraska HOSA State Leadership Conference or the state at the International Leadership Conference.
- iv. The official definition for secondary members of HOSA for the purposes of Competitive Events is: A secondary student is one who, a) is enrolled in a state-approved Health Science program or is planning to pursue a career in the health professions; b) has not received a high-school diploma (or its equivalent) prior to affiliating for the membership year; or c) has been within the continuous, sequential educational system for two or more years prior to the current year's HOSA International Leadership Conference.

c. Postsecondary/Collegiate

- i. These shall be secondary students who are or have been enrolled in a Health Science Education program during the current school year.
- ii. Active postsecondary or collegiate members shall be members of chapters in good standing as established by the local, state and national organizations.
- iii. Postsecondary or collegiate members shall be eligible to hold state and/or national office, participate in state and national activities and, if chosen,

serve as voting delegates and represent their chapter and state in national affairs.

- iv. The official definition for postsecondary members of HOSA for the purposes of Competitive Events is: A postsecondary student is one who (a) is enrolled in a state-approved postsecondary program or college level program; (b) has received a high-school diploma (or its equivalent) and/or has been out of the continuous, sequential educational system prior to the current Health Science enrollment for two or more years prior to the current year's HOSA International Leadership Conference. Even though adult students may be enrolled in a secondary program, they may not compete in secondary competition at the HOSA International Leadership Conference. When students satisfy one or more of the criteria of being postsecondary/collegiate students, they are to be classified as members of the postsecondary/collegiate division of HOSA. The official definition for collegiate member of HOSA for the purposes of Competitive Events is: A collegiate student is one who is seeking a baccalaureate degree.
- d. Members-at-large
 - i. Members-at-large shall be those persons otherwise qualified for membership where active Nebraska HOSA chapters are not yet established.
- e. Professional
 - i. Professionals or other adult members of the community who wish to assist and support the Nebraska HOSA program of activities may join as professional members. Professional members shall pay affiliation fees but may not vote, hold office or compete for Nebraska HOSA student competitive events. Such members may include: chapter advisors, teacher coordinators, teacher educators, health occupations education supervisors, employers and/or sponsors of training stations and others willing to contribute to the growth and development of Nebraska HOSA.
- f. Alumni
 - i. Former active members who are in good standing with their chapter, state and national membership may maintain their membership in Nebraska HOSA.
 - ii. Alumni members have all the rights and privileges of active members except the right to vote or to hold elective office or compete in competitive events.
- g. Honorary
 - i. Honorary members shall be persons who have made a significant contribution to the development of Nebraska HOSA and/or have rendered

outstanding service to the organization on either the local, state or national level. The names of individuals to be considered should be submitted to the Nebraska HOSA Board for their approval by a three-fourths vote. Nebraska HOSA will pay the initial National HOSA assessment for its honorary members for one year. If honorary members wish to continue membership with National HOSA, they are responsible for the national affiliation fees thereafter. Honorary membership in Nebraska HOSA will continue with no membership fees due to the honorary member. The Board of Directors of Nebraska HOSA will decide on individual appointments whether or not Nebraska HOSA will pay the national affiliation fees. Honorary members shall have none of the obligations and all of the privileges of membership except voting, making motions, holding office and competing in events.

h. Lifetime

i. Lifetime membership shall be available for persons who are or who have been active members and also those who are or have participated in Nebraska HOSA in a professional capacity. Lifetime membership fees shall be at the prevailing fees as set by the Nebraska HOSA Board of Directors. Lifetime members may not vote, make motions or hold office by virtue of this membership alone. Lifetime members will have all privileges accorded if serving in other roles in HOSA; e.g. Delegate Assembly, Nebraska HOSA Board of Directors. Lifetime membership may be purchased by individuals, chapters, professional organizations, etc.

i. Associate

i. The associate division shall be composed of elementary or middle school/junior high students not enrolled in a health science program and are interested in a career in the health professions. These may include any students who wish to affiliate with Nebraska HOSA and are recommended for associate membership status by the local chapter and state association. Associate division members shall pay affiliation fees but may not serve as a voting delegate, hold national office or compete in national events except as specially provided in the National Competitive Events Program for associate division members.

Section 6.

- A. Annual affiliation fees shall be established by the local, state and national organization.
- B. Members, with the exception of honorary members, shall be considered in good standing if affiliation for state and national levels is submitted to National HOSA no later than January 1 if the student is enrolled in the fall semester; spring enrollees must be affiliated

before State Leadership Conference registration. Chapters will be invoiced upon request; however, full payment must be received prior to registering for SLC.

ARTICLE IV

OFFICERS

Section 1. Elected officers

- A. The elected student officers of Nebraska HOSA organization shall be: president, vice-president, secretary, media relations at minimum as elected by voting delegates.
- B. These officers shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by this organization.
- C. These officers shall be designated as delegates-at-large.
- D. Nebraska HOSA can have between four to ten state officers.

Section 2. Appointed officers

- A. The role of Treasurer shall be filled by a member of the Nebraska HOSA Board of Directors (Article 6, section 3)

Section 3. Duties of officers

- A. STATE OFFICERS:
 - a. The duties of selected officers are specified in the Nebraska HOSA Policies and Procedures.
- A. STATE ADVISOR: The state advisor shall:
 - a. Be employed by the Nebraska Department of Education.
 - b. Be a non-voting member of the Nebraska HOSA Board of Directors.
 - c. Counsel and advise the Nebraska State Officers.
 - d. Provide leadership for and facilitate curricular educational opportunities for career education students.

Section 4. State Officer Selection

The selection process of the Nebraska State Officers is specified in the Nebraska HOSA Policies and Procedures.

Section 5. State Officer Team

- A. The State Officer Team shall meet at least three (3) times a year. One meeting should be held during the State Officers Leadership Academy (SOLA). Another meeting shall precede the Nebraska HOSA State Leadership Conference.
- B. Other meetings shall be held either in person or electronically as deemed necessary.

Section 6. Officer candidates

The requirements of Nebraska State Officer candidates are specified in the Nebraska HOSA Policies and Procedures.

Section 7. Removal from office

- A. Immediate expulsion from office will result from the following:
 - a. Possession of alcoholic beverages, narcotics, or firearms of any form, possessed at any time, under any circumstance.
 - b. Gross violation of male and female room regulations.
 - c. Gross damage to property; or violation of hotel safety codes or criminal laws.
 - d. Internet misuse.
- B. Nebraska HOSA State Officers may also be removed from office for one or more of the following reasons:
 - a. Failure to perform the duties of their office.
 - b. Failure to follow rules, regulations and responsibilities to act in a professional manner, including school disciplinary guidelines.
 - c. Failure to meet appropriate deadlines without satisfactory explanation.
 - d. Failure to attend required meetings.

Section 8. Chapter nominees

- A. There is no limit to the number of nominees each local chapter may submit as candidates for state office.

ARTICLE V

MEETINGS

Section 1. Nebraska HOSA State Leadership Conference

- A. An annual Nebraska HOSA State Leadership Conference shall be held each year prior to the International HOSA Conference. The date and place will be approved by the Nebraska HOSA Board of Directors.

Section 2. Delegates

- A. The local chapters will exercise their student membership voting privileges through voting delegates. Each chapter shall have 2 voting delegates.
- B. Each chapter may select an alternate for each delegate.

Section 3. Delegate appointments

- a. Local chapters will appoint two voting delegates during State Leadership Conference registration prior to the annual business meeting of the Nebraska HOSA State Leadership Conference.

Section 4. Voting delegate responsibility

- a. Voting delegates will be entitled to an individual vote and shall be present to vote at the annual business meeting during State Leadership Conference.

ARTICLE VI

STRUCTURE AND ORGANIZATION

Section 1. Composition

- A. Nebraska HOSA is an association of local chapters of the State of Nebraska operating in accordance with a charter granted by HOSA, Inc.

Section 2. Divisions

- A. Nebraska will have the following divisions: secondary health science classes, postsecondary/collegiate health science classes, a Nebraska HOSA alumni association, professional division, honorary membership, lifetime membership, members-at-large, associate division and/or those interested in planning to pursue or pursuing a career in the health profession.

Section 3. Nebraska HOSA Board of Directors

- A. Administration of the state competitive activities program and such other activities pertinent to the execution of the Nebraska HOSA program of work shall be the responsibility of the Nebraska HOSA State Advisor(s) and overseen by the Nebraska HOSA Board of Directors.
- B. In collaboration with the State HOSA Board of Directors, the State Advisor(s) shall provide leadership and management of HOSA state-level programs, activities, and conferences in accordance with the established State HOSA Board of Directors Policies and Budget.
- C. An adult treasurer shall be appointed by the Nebraska HOSA Board of Directors. The adult treasurer will receive all financial statements from the accounting firm and sign documents related to finances and contracts that have been approved by the Board or are outlined in the approved budget. A detailed report will be prepared. The adult treasurer will prepare, in cooperation with the Nebraska HOSA state advisor, a yearly budget. The adult treasurer is responsible for the preparation of the financial report for designated meetings.

ARTICLE VII

PARLIAMENTARY AUTHORITY

- A. Parliamentary procedure for all meetings of Nebraska HOSA shall be governed by **Robert's Rules of Order, Newly Revised.**

ARTICLE VIII

EMBLEM AND COLORS

Section 1. Emblem

- A. The emblem of HOSA is a circular design with a triangle inside containing the symbolic figure of a person and hands. The design is described and protected from infringement by trademark registration numbers as filed with the United States Patent Office. The use of this emblem will be governed through chartered state associations under policy established by the National HOSA Board of Directors.

Section 2. Colors

- A. The colors of HOSA are navy blue, maroon and white.

Section 3. Motto

- A. The HOSA motto is "The Hands of HOSA Mold the Health of Tomorrow."

Section 4. Slogan

- A. The HOSA slogan is "Health Science and HOSA: A Healthy Partnership."

Section 5. Tagline

- A. The HOSA tagline is "HOSA--A Student-Led Association of Future Health Professionals."

ARTICLE IX

AMENDMENTS

- A. Amendments to these bylaws may be proposed by any of the following:
 - a. A local chapter, by sending the proposed amendment in writing, so that it is received in the state office no later than ninety days prior to the annual meeting
 - b. The Nebraska HOSA Board of Directors,
 - c. A HOSA State Advisor
- B. Proposed bylaw amendments must be approved by the Nebraska HOSA board of directors, by majority vote, or by a HOSA State Advisor prior to their consideration by the voting delegates.
- C. Proposed bylaws amendments may be adopted at the annual meeting by a two-thirds (2/3) vote of the voting delegates present and voting.
- D. Bylaw amendments proposed by the state board of directors or a HOSA State Advisor may be adopted by a two-thirds (2/3) vote of the voting delegates, present and voting, at any regular or special meeting of the association.